



MARCH 7, 2022

BOARD MEETING AGENDA

8:00 pm - Mount Rock Elementary School Gymnasium

1. Opening Meeting

1.a. Call to Order - President Bill Swanson

1.b. Pledge to the Flag

2. Approval of Minutes

Approval of the Regular Board Meeting Minutes and the Committee of the Whole Meeting Minutes for February 22, 2022.

3. Student/Staff Recognition and Board Reports - No Student Representatives

4. Financial Reports

4.a. Payments of Bills

General Fund

Procurement Card	\$	41,375.05
Checks/ACH/Wires	\$	5,266,547.98
Capital Projects Reserve Fund	\$	-
Cafeteria Fund	\$	360.65
Student Activities	\$	<u>11,905.42</u>
Total	\$	5,320,189.10

Motion to approve the Payments of Bills as presented.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Old Business

9. New Business

10. Personnel Items - Actions Items

10.a. Recommended Additional Mentor for 2021-2022

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended additional mentor for 2021-2022 is listed below:

Inductee	Building/Subject	Curriculum Mentor
Jan Beck	High School World Language	Megan Anderson

The administration recommends the Board of School Directors approve the 2021-2022 mentor teacher as presented.

10.b. Recommended Approval of the Spring Coaching Roster

A list of the spring coaching positions, and recommended personnel has been prepared by Randy Jones in the Athletic Department and reviewed by Stacy Lehman, Human Resources Coordinator. A copy of the list has been included with the agenda. The 2021-2022 salaries established for these positions are based on the current contract between the Big Spring Association and the Big Spring School District.

The administration recommends the Board of School Directors approve the spring coaching roster for 2021-2022 of extra-curricular personnel and establish the salaries for these positions based on the current contract between the Big Spring Education Association and the Big Spring School District.

10.c. Recommended Approval for Coaching Staff Updates

Mr. Joseph Sinkovich, Athletic Director, received a coaching resignation and would like to recommend an individual for a coaching position and request approval of a volunteer coach:

- Jaclyn Nickel for the position of Middle School Head Track Coach
- Curt Saylor as a Volunteer Coach for Softball
- Kami Kump has submitted a letter of resignation from the position of Assistant Softball Coach effective immediately

The administration recommends the Board of School Directors approve the coaching updates as presented.

10.d. Classified Staff Resignations

- Nancy Mummau has submitted a letter of resignation from her position as a High School Paraprofessional effective June 9, 2022 for the purpose of retirement.
- Nancy Stum has submitted a letter of resignation from her position as Administrative Assistant to the Custodial and Maintenance Departments effective August 12, 2022 for the purpose of retirement.
- Wilma Marpoe has submitted a letter of resignation from her position as Head Middle School Custodian effective June 30, 2022 for the purpose of retirement.

The administration recommends the Board of School Directors approve the staff resignations as presented.

10.e. Request for Leave - Mrs. Michelle Paris

Mrs. Michelle Paris, High School Paraprofessional, is requesting a leave of absence to begin Tuesday, March 8, 2022 through approximately Tuesday, May 31, 2022 with a return date of Wednesday, June 1, 2022.

The administration recommends the Board of School Directors approve Mrs. Paris' leave of absence to begin Tuesday, March 8, 2022 through approximately Tuesday, May 31, 2022 as presented.

11. New Business - Actions Items

11.a. Recommended Approval of the Proposed 2022-2023 School Calendar

The administration drafted a proposed school district calendar for the 2022-2023 school year and copies of the proposed calendar were provided to the Board of School Directors at the February 22, 2022 Board meeting as an information item.

The administration recommends the Board of School Directors approve the proposed 2022-2023 school calendar as presented.

11.b. Recommended Approval of the BSEA Trustee for the South Central Trust

The District is allowed four South Central Trust Trustees. The District's trustees are the Assistant Superintendent, Human Resources Coordinator, BSEA rep, and Business Manager. In January, the board approved Mr. William August, Mrs. Stacy Lehman, and Mr. Michael Statler. The BSEA trustee for SCT will be Ms. Lauren Hetrick. The four trustees will have a term of January - December 2022. The Board will approve the four trustees each December.

The administration recommends the Board of School Directors appoint Ms. Lauren Hetrick as the District's South Central Trust Trustee.

11.c. Recommended Approval of the Proposed CAIU 2022-2023 General Operating Budget

A summary of the Capital Area Intermediate Unit General Operating Budget of the 2022-2023 school year is included with the agenda. The proposed budget reflects a 0% increase for the 2022-2023 school year.

The administration recommends the Board of School Directors approve the Capital Area Intermediate Unit's 2022-2023 General Operating Budget as presented.

11.d. Recommend Approval of Capital Project Contracts

The Board of School Directors have previously approved the scope of the below projects. The agenda item tonight is the official approval of the capital project contracts.

- **Newville Hallway Door to Gym** - On January 10, the Board of School Directors approved three projects for Newville Elementary - hallway door to gym, soundproof cafeteria, and widening of door #10. The board approved widening of door #10 on the February 22nd board meeting. The administration is not moving forward with soundproofing the cafeteria due to not finding a viable option. The administration did find a feasible option for the hallway door connecting to the gym. The proposal is through KPN.
- **Erate Technology Project** - Replace network switches and Wi-Fi access points, net costs not to exceed \$250,000.

The administration recommends the Board of School Directors approve the 2022 Capital Project proposals. The funding will come from the Capital Project Fund.

11.e. Recommendation for Mini-Thon Bingo Fundraiser

High School Principal, Mr. Jason Shover, is requesting permission to conduct a MiniThon Bingo Night Fundraiser in the high school cafeteria on Sunday, April 24, 2022 from 5:00 - 9:00 pm.

The administration recommends the Board of School Directors approve the High School MiniThon Bingo Night Fundraiser as presented.

11.f. Recommended Approval for the Caring Place Agreement

Dr. Abigail Leonard, Supervisor of Ancillary Services, would like to recommend the approval of a two-year Caring Foundation Agreement. The Caring Foundation is a nonprofit corporation that makes available, at no cost to the community, certain grief support services for grieving children, teens and their families through the program known as the Highmark Caring Place. The Foundation will provide training and support for Big Spring School District's School Counselors to be able to run grief counseling groups for students who have experienced a recent loss.

The administration recommends the Board of School Directors approve the Caring Foundation Agreement as presented.

12. New Business - Information Item

12.a. Aide Positions through ESS the District's Contracted Service Provider

Dr. Abigail Leonard, Supervisor of Ancillary Services, received notification of an ESS resignation:

- Samara Rook - effective March 28, 2022

13. Discussion Item

14. Board Reports

14.a. District Improvement Committee - Mr. Fisher and Mr. Myers

14.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle

14.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle

14.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle

14.e. Finance Committee - Mr. Deihl, Mrs. Hurley, Mr. Over, and Mr. Piper

14.f. South Central Trust - Mr. Deihl

14.g. Capital Area Intermediate Unit - Mr. Swanson

14.h. Tax Collection Committee - Mr. Swanson

14.i. Future Board Agenda Items

14.j. Superintendent's Report

15. Meeting Closing

15.a. Business from the Floor/Board Member Comment

15.b. Public Comment on Future Board Agenda Items

15.c. Adjournment

Meeting adjourned at _____ pm, **Monday, March 7, 2022.**

Next scheduled meeting is **Monday, March 21, 2022 at the Big Spring Middle School Auditorium**